



The Bishop Wheeler Catholic Academy Trust

ST MARY'S KNARESBOROUGH, A CATHOLIC

VOLUNTARY ACADEMY

CHARGING & REMISSION POLICY

Policy Review Date – March 2016

Person Responsible – Alison Ashworth and Helen Tomlinson

Ratified by Governors – March 2016

Review Date – Spring 2019

St. Mary's Catholic Primary School

Charging and Remission Policy

Curriculum Enhancement

During their children's time in school parents are asked to make a voluntary contribution towards costs related to educational visits during the school day (non-residential), perishable items used in the curriculum, or theatre groups or other visitors who visit school. These activities are planned to extend the curriculum for the classes involved.

Parents/carers will be separately informed in each instance.

No child will be prevented from involvement in any activity if a contribution is not forthcoming, but, should insufficient money be received to cover costs, the activity will not take place.

For visits and visitors the amount asked for may include entrance fees, the cost of workshops and transport. The total cost will be divided equally between the number of children expected to attend. No parent will be in the position of subsidising another child's place.

For residential trips, parents will be asked for the cost of board and lodging for all residential activities (subject to full remission being given to those pupils whose parents are receiving Income Support, Working Families Tax Credit, Disabled Persons Tax Credit or income-based Jobseekers' Allowance).

Financial contributions for each event will be reviewed in time to avoid any cancellation penalty. Contributions should cover at least 90% of the amount required for each visit or visitor, unless other arrangements were already in place, for example, some theatre group visits are supported by the 'The Friends'. Parents will be informed of the deadline for contributions when the request is made.

Where contributions do not meet 90% of the total cost and funding is not available elsewhere to cover the cost (charities, Friends etc), school may cancel the event if they do not feel that the shortfall can be met from school budgets.

Swimming

A voluntary contribution is sought from parents of children in Years 3 -5 in order to cover the costs incurred by providing swimming lessons (employment of a qualified swimming instructors etc). No refunds will be provided if swimming lessons have had to be cancelled for whatever reason, as the costs incurred for the pool and staff remain constant.

No child will be prevented from attending swimming lessons if no contribution is forthcoming.

Cooking and Catering

Occasionally a voluntary contribution is sought from parents of pupils who are preparing food as part of their learning. No child will be prevented from taking part in these activities if no contribution is forthcoming.

After School Activities

After school activities may have a charge attached.

Review and adopted – March 2016

Signed(Headteacher)
Helen Tomlinson

Date March 2016

Signed(Chair of Academy Council)
Angela Wicken

Date March 2016

Review Date March 2019